

LHYCA Minibus Drivers Declaration

1. Organisation Name _____
2. Driver's Name: _____
3. Driver's Address: _____
4. Occupation: _____
5. Date of Birth: _____
6. (a) How long have you held a full driving licence? _____ Years _____
- (b) Type of licence held? _____ Full/Provisional/International (Delete as appropriate)
- (c) Categories of vehicles for which licence is valid? _____

The onus is on the driver to ensure that the vehicle being driven is covered by the categories of vehicle for which his/her licence is valid.

7. Do you hold a current Midas Certificate _____ Yes/No
Date of Expiry: _____ / /
8. (a) Have you been convicted during the past 5 years or disqualified from driving during the past 10 years with any offence in connection with a motor vehicle or is any prosecution pending? _____ Yes/No
- (b) Have you been involved in an accident or loss in the last 3 years other than those resulting in a claim under the company motor policy? _____ Yes/No
- (c) Have you ever been refused insurance or had special terms or conditions imposed? _____ Yes/No
9. (a) To the best of your knowledge and belief do you suffer from any defect of vision or hearing? _____ Yes/No
- (b) Have you ever suffered from any heart complaint, diabetes, fits or any other mental or physical infirmity? _____ Yes/No

Note: Certain disabilities and medical conditions require to be notified to DVLA. (See Ministry of Transport leaflet D100 available from Post Offices) If you require to notify DVLC please provide a copy of their response.

If you have answered YES to any of the questions please give full details below or on a separate sheet if necessary.

I hereby declare that to the best of my knowledge and belief the answers given are true and correct. I agree to use the vehicle in my charge only for the purpose for which I have been authorised. I also agree to exercise all due care for the safety of my passengers and the security of the vehicle whilst it is in my charge. I undertake to inform LHYCA of any subsequent illness or condition that might affect my ability to drive the LHYCA's vehicles and of any subsequent driving convictions. **I have read and signed the attached conditions.**

Driver's Signature: _____ Date: _____

For Official Use Only

Driving Licence (original) copied by: _____ Date: _____



LHYCA MINIBUS GUIDENCE NOTES

1. It is LHYCA’s Policy that all minibus drivers must be over 25 years old and hold a current driving licence for a minimum of three years.
2. Drivers must hold category D1 licence.
3. In the event of a claim, the driver of the minibus will be liable for the first £250 of any damage. This does not apply to LHYCA directors in the course of LHYCA business.

Drivers should be aware that insurers may impose a higher excess for those whose driving history includes any of the following:

- Any previous accidents
- Convictions
- Medical Conditions

Excesses for the above may range from £500 to over £1,000 per claim.

4. A copy of the driver of the vehicle’s driving licence should be submitted with the Drivers Declaration form to LHYCA.
5. Any change in circumstances, e.g penalty points, convictions, accidents etc. should be notified to LHYCA immediately.
6. The main driver will ensure the return of the minibus in a clean condition failure to do this will incur a cleaning charge.
7. Drivers checks to be carried out every day ie water & oil level, tyres and lights ect.
8. It is the Main Drivers responsibility to ensure that only drivers signing this declaration are permitted to drive the LHYCA minibus during the time stated below.

Dates Minibus required

From

To

I as main driver *print name* have read and agree to
 comply with the above *signed* *date*

I have read and agree to comply with the above as.

Driver 2 *signed* *date*.....

Print name.....

I have read and agree to comply with the above as

Driver 3 *Signed* *Date*.....

Print name